

## **PMI Authorized PMP Exam Prep v3 Course Description**

Introducing the updated PMI Authorized PMP<sup>®</sup> Exam Prep v3—the official PMI prep course to advance your project management skills and prepare for the Project Management Professional (PMP<sup>®</sup>) certification exam. It also helps to apply updated principles and concepts as a project manager.

Developed by PMI and validated by PMP<sup>®</sup> certification holders, this course aligns to the PMP Exam Content Outline and satisfies the 35 training hours required to apply for the PMP<sup>®</sup> certification. The course also provides access to online flash cards and several test bank questions that are provided by PMI. ®

The current PMP<sup>®</sup> exam is NOT based solely on the 6th or the 7th edition of the PMBOK<sup>®</sup> but rather on the 2021 PMI<sup>®</sup> Exam Content Outline and multiple references including the Agile Practice Guide. Our facilitators are contributors to the 5th, 6th and 7th editions of the PMBOK<sup>®</sup> and a Premier PMI<sup>®</sup>ATP and authorized PMP<sup>®</sup> instructors. They have also participated in the updating of the June 2021 content as well as being key developers of the v3 release of the PMP<sup>®</sup> course materials and practice questions.

Course Format: Virtual Lecture with discussions with sample questions and several test banks

Length of Course: This course is offered either 4 consecutive days or 8 half-days/evenings.

Recommended prerequisites: Attendees should understand and meet the experience requirements for the PMP<sup>®</sup> certification application.

### **Lesson 1: Business Environment**

- Define “project” and how it relates to the larger discussion of “project management.”
  - Discuss the different types of organizational structures and how they relate to your project’s management.
  - Discuss the principles of project management.
  - Discuss the principles of agile and how they relate to your project’s management.
- Discuss strategic alignment and its elements.
  - Explain the impact of business factors on strategic alignment.
  - Determine how projects align with business strategy.
- Identify the types of business value.
- Describe change management theory and its relation to organizational change.
- Define and discuss project governance.
- Explain project compliance and its importance

## **Lesson 2: Start the Project**

- Define and discuss stakeholders and the most effective ways to communicate with them.
- Explain the best ways to form a team.
- Describe how to build the most effective understanding of a project and how doing so relates to executing a project successfully.
- Explain the different types of hybrid and adaptive life cycles.

## **Lesson 3: Plan the Project**

- Explain the importance of a project management plan.
- Discuss the content of subsidiary project plans.
- Provide an overview of scope planning in both predictive projects and adaptive environments.
- Provide an overview of schedule planning in both predictive projects and adaptive environments.
- Determine the budgeting structure for a project
- Identify strategies for dealing with risks and risk planning.
- Define quality and how it relates to the outcomes and deliveries for a project.
- Discuss what resources are and how they are involved in planning for the procurement of external resources for a project.
- Discuss the importance of integrating project management plans into your change management process.

## **Lesson 4: Lead the Project Team**

- Discuss the guidelines for developing leadership competencies and skills.
  - Address leadership styles, and the components of leading a successful team, either in person or virtually.
- Describe artifacts and the strategies for their use.
- Identify the characteristics and core functions of empowered teams.
- Explain strategies and forms of communication for collaborating in a project team environment.
- Learn the value of training, coaching, and mentoring for a team.
- Explain the importance of conflict management.
- Discuss the causes and levels of conflict and their outcomes.

## Lesson 5: Support Project Team Performance

- Explain the various methods for implementing improvement.
- Explain the various methods for performance measurement.
  - Compare these methods with a focus on communication and accountability.
- Identify the methods for implementing a project and the issues and impediments that arise during a project.
- Describe the methods for implementing changes during a project.

## Lesson 6: Close the Project/Phase

- Define the reasons and activities related to the closure of a phase or a project.
- Explain the benefits gained from a project or phase, and how they are managed, sustained, etc.
- Examine the reasons for knowledge transfers and how they relate to the closure of a phase or project.

Facilitated Methods is a premier Approved Training Partner (ATP®) for PMI® and this PMI-approved and provided course is taught by PMI Authorized Trainers.

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*The PMP® certification is a professional experience-based certification. Experience leading and directing projects is critical to PMP® candidate's success. Training alone is not sufficient to pass the exam.*

*The authorized training materials were developed by experts familiar with the exam content but these individuals did NOT participate in developing the PMP® exam.*