

PMP31 – Project Management Certification Exam Prep v6- 5 Days

35 PDUs - 5 Days

* Course Description:

This Project Management Certification Exam Preparation Course focuses on helping participants master the Framework, 10 Knowledge Areas, 5 Process Groups, and 49 Processes contained in PMI's *The Project Management Body of Knowledge* document (aka *PMBOK® Guide*, 6th Edition © 2017) and the Role Delineation Studies that serve as the foundation for both the CAPM and PMP Certification Exams UNTIL December 15, 2019.

The Course uses a “Pre-Test” / “Post-Test” pedagogical model to not only measure each participant's initial readiness level for taking one of these two Exams, but to help them determine how much they will have improved their level of mastery and readiness for the actual exam by the end of the Course.

Intended Audience:

This Course is intended for those individuals who meet the minimum eligibility prerequisites (see below) for the particular Certification – CAPM® or PMP® – they wish to pursue and who want to engage in a targeted Certification Exam Preparation classroom experience.

Eligibility Prerequisites:

1. A High School Diploma (a MINIMUM for all registrants).
2. For **CAPM** Certification Applicants:
 - a. Plus at least 1,500 hours of project management-related experience; OR
 - b. 23 hours of project management-related training or education (this course exceeds this).
3. For **PMP** Certification Applicants:
 - a. Plus at least 7,500 hours of project management-related experience over the past 5-8 years; OR
 - b. Plus a Bachelor's degree and at least 4,500 hours of project management-related experience over the past 3-8 years; AND
 - c. 35 hours of project management-related, classroom training or education (this course fulfills this).

Course Content:

1. A 50-item Pre-Test to measure one's level of entrance-readiness for the respective Certification Exam.
2. A series of 14 Units covering the Project Management Framework and each of the 10 Knowledge Areas covering their Processes in the 5 Process Groups of the 6th Edition of the *PMBOK® Guide*.
3. A 10-item Post-Unit Quiz to measure one's level of exit-readiness for each Knowledge Area.
4. A 125-item Post-Test to measure one's level of exit-readiness for the respective Certification Exam.
5. A “Follow-Up Study Plan” for each participant to address their respective “OFI's”.

Course Objectives:

Upon completion of this Course, each student should have been able to:

1. Improve their score on the Pre-Test by at least 15 points on the Post-Test.
2. Have practiced on at least 250 sample questions similar to those found on the CAPM or PMP Exams.
3. Know his/her level of readiness for the target Exam he/she wants to take.
4. Know which Knowledge Areas and Processes he/she still need to study before taking that Exam.
5. Have created a “Follow-Up Study Plan” to help him/her address his/her respective “OFI's”.

Course Outline & Itinerary:

DAY #1

- Unit #1: Course Overview & Introductions
 - Pre-Test Simulation Assessment (50 items)
 - Review Pre-Test Assessment Simulation Results
- Unit #2: An Overview of the Project Management Certifications: CAPM® and PMP®
- Unit #3: An Overview of the Project Management Framework (*PMBOK® Guide*, Chapters 1-3)
Practice Quiz
- Unit #4: Project Integration Management Processes (*PMBOK® Guide*, Chapter 4)
Practice Quiz

DAY #2

- Unit #5: Project Scope Management Processes (*PMBOK® Guide*, Chapter 5)
Practice Quiz
- Unit #6: Project Schedule Management Processes (*PMBOK® Guide*, Chapter 6)
Practice Quiz
- Unit #7: Project Cost Management Processes (*PMBOK® Guide*, Chapter 7)
Practice Quiz

DAY #3

- Unit #8: Project Quality Management Processes (*PMBOK® Guide*, Chapter 8)
Practice Quiz
- Unit #9: Project Resource Management Processes (*PMBOK® Guide*, Chapter 9)
Practice Quiz
- Unit #10: Project Communications Management Processes (*PMBOK® Guide*, Chapter 10)
Practice Quiz

DAY #4

- Unit #11: Project Risk Management Processes (*PMBOK® Guide*, Chapter 11)
Practice Quiz
- Unit #12: Project Procurement Management Processes (*PMBOK® Guide*, Chapter 12)
Practice Quiz
- Unit #13: Project Stakeholder Management Processes (*PMBOK® Guide*, Chapter 13)
Practice Quiz

DAY #5

- Unit #14: Code of Ethics & Professional Conduct
Agile Trends in the *PMBOK® Guide* and the PM Certification Exams
Post-Test Assessment Simulation (125 items)
Review Post-Test Assessment Simulation Results
Create a Follow-Up Study Plan to Address Your “OFI’s”
- Closing Thoughts, Course Q&A, and Next Steps

* - This Course Description applies to all classes delivered through **12/13/2019**. A revised Course Description will be released in early November, 2019 covering all classes to be delivered, thereafter.